



# Norwich Public Utilities

N O R W I C H  
BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
SPECIAL MEETING

December 2, 2008

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The Special December Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, December 2, 2008, in the Training Room at the NPU office located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 p.m. by Chairman James Sullivan.

Present: Chairman James Sullivan, and Commissioners Stanley Israelite and Alan Remondi. Absent was Vice Chairman Diana Boisclair and Secretary Frank Demicco. Also in attendance were: General Manager John Bilda; NPU Staff Members Steve Sinko, Chris LaRose, Jeanne Kurasz, Jeff Brining, and Michele Addabbo. Marc Goldsmith of MG&A Associates, Attorney Paul McCary of Murtha Cullina Richter and Pinney, and Glenn Wilson from Sustainable Energy Alternatives were also present.

Chairman Sullivan seconded by Commissioner Remondi moved to appoint Stanley Israelite as acting Secretary.

Item 2. Fifteen-Minute Public Comment Period. There were no members of the general public present at the meeting.

Item 3. Minutes of the Regular October Meeting, which was held on Tuesday, October 28, 2008. Commissioner Remondi, seconded by Acting Secretary Israelite, moved to approve the Minutes of the Regular October Meeting, which was held on Tuesday, October 28, 2008. Unanimously approved.

Item 6. Executive Session Commissioner Remondi, seconded by Chairman Sullivan moved to suspend the order of the meeting and enter into Executive Session at 6:10 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda, Chris LaRose and Steve Sinko were asked by the Board to participate for the purpose of providing proprietary information. Mr. Goldsmith, Attorney McCary and Mr. Wilson were also asked to participate for the purpose of providing proprietary information.

The Board arose from Executive Session at 6:54 p.m.

There were no votes taken during Executive Session.

Item 4. Performance Reports. The following performance reports were provided to the Commissioners for their review:

- a) Financial Reports: The October 2008 financial statements were provided to the Board for their information. Steve Sinko discussed the current cash status and the strategy for capital project reimbursement. Discussion followed.
- b) Collections Reports: Steve Sinko reported on current collection activities. He also discussed additional secondary collection activities that have been implemented.
- c) Customer Satisfaction Indicators. Informative.

Item 5. NPU Tactical Information. The following tactical reports were provided to the Commissioners for their review:

- a) Operations & Construction Report. Informative.
- b) Water Division Report. Informative.
- c) Communications Calendar. Informative.
- d) Energy Efficiency initiatives. Informative.
- e) Construction Status Report. Informative.
- f) PGA/PPA. There are no changes to the PPA or PGA this month.
- g) MAN Project. Informative.

Acting Secretary Israelite, seconded by Commissioner Remondi motioned to recess the meeting at 7:05 p.m. and enter into the Sewer Authority meeting.

The Board meeting resumed at 7:25 p.m.

Executive Session. Commissioner Remondi, seconded by Chairman Sullivan moved to re-enter into Executive Session at 7:25 p.m. to continue discussing Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda, Chris LaRose and Steve Sinko were asked by the Board to participate for the purpose of providing proprietary information.

The Board arose from Executive Session at 7:45 p.m.

There were no votes taken during Executive Session.

Chairman Sullivan, seconded by Acting Secretary Remondi moved to adjourn the Meeting at 7:50 p.m. Unanimously approved.

Attest:

Stanley Israelite  
Acting Secretary