



N O R W I C H
BOARD OF PUBLIC UTILITIES' COMMISSIONERS
SPECIAL MEETING

November 23, 2009

A Special Meeting of the Norwich Board of Public Utilities' Commissioners was held on Monday, November 23, 2009 in the Board Room at the NPU's office located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 P.M. by Chairman James Sullivan.

Present: Chairman James Sullivan, Vice Chairman Diana Boisclair and Commissioner Alan Remondi. Absent: Secretary Frank Demicco. Also in attendance were: General Manager John Bilda; NPU Staff Members Steve Sinko, Chris LaRose, Jeff Brining and Michele Addabbo.

Chairman Sullivan appointed Commissioner Alan Remondi as acting Secretary for the meeting.

Item 2. Fifteen-Minute Public Comment Period. There were no members of the public present.

Item 3. Minutes of the Special September Meeting, which was held on Wednesday, November 4, 2009. Commissioner Remondi seconded by Vice Chairman Boisclair moved to approve the Minutes of the Special Meeting, which was held on Wednesday, November 4, 2009. Unanimously approved.

Vice Chairman Boisclair, seconded by Acting Secretary Remondi moved to suspend the order of the meeting and enter into Executive Session at 6:05 p.m. to discuss employee matters. Unanimously approved. Dr. Harvey Resnick was asked by the Board to stay for the purpose of providing information related to personnel issues.

The Board arose from Executive Session at 7:21 p.m.

There were no votes taken during Executive Session.

Item 4. Action Items.

- a) Approval of Board Meeting Dates 2010. Vice Chairman Boisclair seconded by Acting Secretary Remondi moved to approve the Board Meeting Dates for 2010. Unanimously approved.

Complying with Public Act No. 75-342, "An Act Concerning Freedom of Information", the following is a schedule of the Regular Meetings of the City of Norwich Board of Public Utilities' Commissioners for the ensuing year:

2010 Board Schedule

January	26,	Tuesday
February	23,	Tuesday
March	23,	Tuesday
April	27,	Tuesday
May	25,	Tuesday
June	22,	Tuesday
July	27,	Tuesday
August	24,	Tuesday
September	28,	Tuesday
October	26,	Tuesday
November	23,	Tuesday
December	21,	Tuesday

The above meetings are scheduled to be held in the Board Room, located on the 2nd floor at the Norwich Public Utilities' building, located at 16 South Golden Street, Norwich, at 6:00 P.M.

- b) Signatory Resolution – Fairview Reservoir Improvement Project. Vice Chairman Boisclair seconded by Chairman Sullivan moved to approve the Fairview Reservoir Improvement Project resolution as presented. Unanimously approved.

RESOLUTION

RESOLUTION TRANSFERRING CERTAIN DEPARTMENT OF PUBLIC UTILITIES WATER DIVISION BUDGETED FUNDS, APPROPRIATING THEM FOR THE FAIRVIEW RESERVOIR IMPROVEMENT PROJECT, AND APPROPRIATING AND AUTHORIZING THE USE OF GRANT FUNDING, IF ANY, IN LIEU OF THE TRANSFERRED FUNDS

Section 1. The Board of Public Utility Commissioners hereby transfers from the water division budget the following amounts from the line item indicated to the Fairview Reservoir Project:

<u>Line Item</u>	<u>Amount</u>
1. Debt Service for Fitch and Fairview	\$ 19,666
2. Land Purchase	\$150,000
3. GIS Water Model	<u>\$ 2,959</u>
	\$172,925

Section 2. The foregoing appropriation shall be in addition to the \$750,000 Bond Ordinance and appropriation approved by the City Council on April 6, 2009.

Section 3. The Board hereby authorizes the General Manager to proceed with and enter into Project Grant and Project Loan Agreement with the State of Connecticut to fund the Fairview Reservoir Project, and to file such applications and information as required therefore, to accept grant funding from State, Federal or other sources, and to enter into contracts for and proceed with the Project.

Section 4. The General Manager is authorized to utilize grant funding, if any, in lieu of the appropriation here in to fund the project, and to such extent the amounts transferred herein shall be returned to their funding source.

- c) Signatory Resolution – Drinking Water State Revolving Fund. Vice Chairman Boisclair seconded by Acting Secretary Remondi moved to approve the Drinking Water State Revolving Fund resolution as presented. Unanimously approved.

RESOLUTION

Resolved, that John F. Bilda, in his capacity as General Manager, is duly authorized to enter into an Agreement between Norwich Public Utilities and the State of Connecticut for loan funds from the Drinking Water State Revolving Fund for the purpose of designing and construction Filter Backwash systems at the Stonybrook and Deep River Reservoirs.

- d) Signatory Resolution – Nondiscrimination Certificate. Vice Chairman Boisclair seconded by Chairman Sullivan moved to approve the Nondiscrimination Certificate resolution as presented. Unanimously approved.

RESOLUTION

NONDISCRIMINATION CERTIFICATION

(By Norwich Public Utilities regarding support of nondiscrimination against persons on account of their race, color, religious creed, age, marital or civil union status, national origin, ancestry, sex, mental retardation, physical disability or sexual orientation.)

I, Alan Remondi, Acting Secretary, of City of Norwich Board of Public Utilities Commissioners, an entity lawfully organized and existing under the laws of the State of Connecticut, do hereby certify that the following is a true and correct copy of a resolution adopted on the 23rd day of November, 2009 by the governing body of Norwich Public Utilities, in accordance with all of its documents of governance and management and the laws of the State of Connecticut, and further certify that such resolution has not been modified, rescinded or revoked, and is, at present, in full force and effect.

RESOLVED: That Norwich Public Utilities hereby adopts as its policy to support the nondiscrimination agreements and warranties required under Connecticut General Statutes Section 4a-60(a)(1) and Section 4a-60a(a)(1), as amended in the State of Connecticut Public Act 07-245 and Sections 9(a)(1) and 10(a)(1) of Public Act 07-142

- e) General Manager Performance Review. No action was taken.

Item 5. Performance Reports. The following performance reports were provided to the Commissioners for their review:

- a) Financial Reports: The October 2009 financial statements were presented to the Board for their information.
- b) Collections Reports: Informative.
- c) Customer Satisfaction Indicators: Informative.

Item 6. NPU Tactical Information. The following tactical reports were provided to the Commissioners for their review:

- a) Operations & Construction Report. Informative.
- b) Water Division Report. Informative.
- c) Communications Calendar. Informative.
- d) Energy Efficiency Initiatives. Informative.
- e) Construction Status Report. Informative.
- f) Control Room Update. Informative.
- g) PGA/PPA. There are no changes to the PGA or PPA this month.
- h) ARRA Stimulus Grants. Chairman Sullivan discussed the Smart Grid Kickoff meeting held on Thursday, November 19, 2009 with the Department of Energy in Washington, D.C. General Manager Bilda discussed NPU's proposal to enable smart grid, the estimated savings to NPU, as well as enhanced customer service, more reliability, and environmental benefits. Christopher LaRose gave a presentation on the NPU Smart Grid Opportunity. He noted that out of 416 applications submitted nationally, this project was the only one in the State of Connecticut to be awarded stimulus money.
- i) Other.
 - 50-5 Distributed Generation. General Manager Bilda discussed recent developments occurring with the project, as well as the open house scheduled for December 4th and 5th, 2009.

Vice Chairman Boisclair seconded by Commissioner Remondi motioned to recess the meeting at 8:00 p.m. and enter into the Sewer Authority Meeting.

The Board Meeting resumed at 8:08 p.m.

Item 7. Executive Session Vice Chairman Boisclair seconded by Acting Secretary moved to enter into Executive Session at 8:09 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda, Christopher LaRose, Steve Sinko, and Jeff Brining were asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 8:20 p.m.

There were no votes taken during Executive Session.

Item 8. Other Business.

Item 9. The next Regular Meeting is scheduled for Tuesday, December 15, 2009.

Vice Chairman Boisclair, seconded by Acting Secretary Remondi, seconded by moved to adjourn the Meeting at 8:21 p.m. Unanimously approved.

Attest:

Alan Remondi
Acting Secretary