



N O R W I C H  
BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
SPECIAL MEETING

November 4, 2009

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A Special Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, November 4, 2009 in the Board Room at the NPU's office located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:00 P.M. by Chairman James Sullivan.

Present: Chairman James Sullivan, Vice Chairman Diana Boisclair, Secretary Frank Demicco and Commissioner Alan Remondi. Absent: Commissioner Stanley Israelite. Also in attendance were: General Manager John Bilda; NPU Staff Members Steve Sinko, Chris LaRose, and Jeanne Kurasz.

Item 2. Fifteen-Minute Public Comment Period. There were no members of the public present.

Item 3. Minutes of the Special September Meeting, which was held on Tuesday, September 29, 2009. Commissioner Remondi seconded by Vice Chairman Boisclair moved to approve the Minutes of the Special Meeting, which was held on Tuesday, September 29, 2009. Unanimously approved.

Chairman Sullivan, seconded by Vice Chairman Boisclair moved to suspend the order of the meeting and discuss Item 5 (i). Unanimously approved.

Item 5.

i) Other: Drs. Steven Nissenfeld and Harvey Resnick presented information on the proposed General Manager Performance Scorecard. The discussion included details on the process and methodology for completing the performance evaluation. Following the presentation, the Board established a schedule for completing the process.

Item 4. Performance Reports. The following performance reports were provided to the Commissioners for their review:

a) Financial Reports: The September 2009 financial statements were presented to the Board for their information.

b) Collections Reports: Informative

c) Customer Satisfaction Indicators: Informative.

Item 6. NPU Tactical Information. The following tactical reports were provided to the Commissioners for their review:

- a) Operations & Construction Report. Informative.
- b) Water Division Report. Informative.
- c) Communications Calendar. Informative.
- d) Energy Efficiency Initiatives. General Manager Bilda discussed issues resulting from the high demand for the Home Energy Savings (HES) program.
- e) Construction Status Report. Informative.
- f) Control Room Update. Informative.
- g) PGA/PPA. There are no changes to the PGA or PPA this month.
- h) ARRA Stimulus Grants. General Manager Bilda discussed preliminary plans and options for the Smart Grid project.
- i) Other.
  - General Manager Assessment. See Above.
  - United Way Campaign. General Manager Bilda provided details to the Board on NPU's successful United Way Employee Campaign.
  - 50-5 Distributed Generation. General Manager Bilda discussed recent developments occurring with the project.

Vice Chairman Boisclair seconded by Secretary Demicco motioned to recess the meeting at 7:10 p.m. and enter into the Sewer Authority Meeting.

The Board Meeting resumed at 7:15 p.m.

Item 7. Executive Session Vice Chairman Boisclair seconded by Secretary Demicco moved to enter into Executive Session at 7:45 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda was asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 7:58 p.m.

There were no votes taken during Executive Session.

Item 8. Other Business.

Item 9. The next Regular Meeting is scheduled for Tuesday, November 17, 2009.

Vice Chairman Boisclair, seconded by Commissioner Remondi, seconded by moved to adjourn the Meeting at 7:59 p.m. Unanimously approved.

Attest:

Frank Demicco  
Secretary