



Norwich Public Utilities

N O R W I C H
BOARD OF PUBLIC UTILITIES' COMMISSIONERS
REGULAR MEETING

December 23, 2008

The Regular December Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, December 23, 2008, in the Training Room at the NPU office located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:01 P.M. by Chairman James Sullivan.

Present: Chairman James Sullivan and Commissioners Stanley Israelite and Alan Remondi. Vice Chairman Diana Boisclair was present by conference phone. Absent was Secretary Frank Demicco. Also in attendance were: General Manager John Bilda; NPU Staff Members Steve Sinko, Chris LaRose, Jeanne Kurasz, and Michele Addabbo.

Chairman Sullivan seconded by Commissioner Israelite moved to appoint Alan Remondi as Acting Secretary. Unanimously approved.

Item 2. Fifteen-Minute Public Comment Period. No members of the general public were present at the meeting.

Item 3. Minutes of the Special December Meeting, which was held on Tuesday, December 2, 2008. Acting Secretary Remondi seconded by Commissioner Israelite moved to approve the Minutes of the Special December Meeting, which was held on Tuesday, December 2, 2008. Unanimously approved.

Item 4. Action Items.

a) Final Approval and Resolution - Three Rivers Scholarship Fund
Acting Secretary Remondi, seconded by Commissioner Israelite moved to approve the resolution authorizing General Manager Bilda to execute the Three Rivers Foundation Endowment Agreement. Unanimously approved.

RESOLUTION

WHEREAS, The Norwich Public Utilities' Board of Commissioners recognizes the role of higher education in the workplace and the implications of higher education to the community's standard of living; and

WHEREAS, In recognition of the above, the Norwich Public Utilities' Board of Commissioners approved a Resolution authorizing General Manager John Bilda to contribute a \$100,000

endowment to establish a scholarship fund at Three Rivers Community College on behalf of the Department of Public Utilities of the City of Norwich; and

WHEREAS, The Norwich Public Utilities' Board of Commissioners further authorized General Manager Bilda to define and establish selection criteria for the scholarship fund.

NOW, THEREFORE BE IT RESOLVED THAT The Norwich Public Utilities' Board of Commissioners does hereby approve the terms and conditions of the Three Rivers College Foundation Endowment Agreement established between Norwich Public Utilities and the Three Rivers College Foundation. In furtherance of this resolution, General Manager Bilda is duly authorized to sign the Endowment Agreement on behalf of the Department of Public Utilities of the City of Norwich.

Dated this 23rd day of December, 2008, in Norwich, Connecticut.

Item 5. Performance Reports. The following performance reports were provided to the Commissioners for their review:

- a) Financial Reports: The November 2008 financial statements were provided to the Board for their information. Steve Sinko provided additional information on the cash, receivables, and income statements, including efforts to reduce expenses and increase collection efforts. Discussion followed.
- b) Collections Reports: General Manager Bilda reported on current collection activities.
- c) Customer Satisfaction Indicators: Informative.

Item 6. NPU Tactical Information. The following tactical reports were provided to the Commissioners for their review:

- a) Operations & Construction Report. Informative.
- b) Water Division Report. Informative.
- c) Communications Calendar. Informative.
- d) Energy Efficiency Initiatives. General Manager Bilda and Jeanne Kurasz discussed the plan to change the method of providing CFL's to customers.
- e) Construction Status Report. Informative.
- f) PGA/PPA. There are no changes to the PPA or PGA this month.
- g) MAN Project. Informative.
- h) Other. General Manager Bilda provided the Board with information on NPU's mutual assistance to Holden Municipal Electric Company located in Massachusetts.

Acting Secretary Remondi seconded by Commissioner Israelite motioned to recess the meeting at 6:15 p.m. and enter into the Sewer Authority Meeting.

The Board Meeting resumed at 6:24 p.m.

Item 7. Executive Session Commissioner Israelite seconded by Acting Secretary Remondi moved to enter into Executive Session at 6:24 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda, Chris LaRose, and Steve Sinko were asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 6:35 p.m.

There were no votes taken during Executive Session.

Item 8. Other Business. General Manager Bilda informed the Board that Stanley Israelite will be presented with the Paul Harris Award by the Norwich Rotary on January 14, 2009.

Item 9. The next Regular Meeting is scheduled for Tuesday, January 27, 2009.

Chairman Sullivan, seconded by Acting Secretary Remondi moved to adjourn the Meeting at 6:40 P.M. Unanimously approved.

Attest:

Alan Remondi
Acting Secretary