



NORWICH BOARD OF PUBLIC UTILITIES' COMMISSIONERS  
REGULAR MEETING

September 27, 2011

---

The Regular September Meeting of the Norwich Board of Public Utilities' Commissioners was held on Tuesday, September 27, 2011 in the 2<sup>nd</sup> Floor Board Room of Norwich Public Utilities (NPU) located at 16 South Golden Street, Norwich.

Item 1. The Meeting was called to order at 6:03 p.m. by Chairman James Sullivan.

Present: Chairman James Sullivan, Vice Chairman Diana Boisclair, Secretary Alan Remondi, Sewer Authority Members Frank Demicco and Larry Goldman. Also in attendance were: General Manager John Bilda; NPU Staff Members Chris LaRose, Steve Sinko, Kerri Kemp, Jeff Brining, Mark Greene, Mark Decker, Dave Poore, Mike Hughes and Michele Addabbo.

Item 2. Fifteen-Minute Public Comment Period. Chairman Sullivan recognized Alderwoman Hinchey and thanked her for attending the meeting.

Item 3. Minutes of the Special August Meeting held on Tuesday, August 30, 2011. Secretary Remondi, seconded by Commissioner Goldman moved to approve the Minutes of the Special August Meeting held on Tuesday, August 30, 2011, as written. Unanimously approved.

Item 4. Action Items.

a) Signatory Resolution for Clean Fuel Vehicles Contract. Commissioner Goldman, seconded by Secretary Remondi moved to approve the following Resolution for the Clean Fuel Vehicles Contract. Unanimously approved.

**RESOLUTION**

Resolved, that John Bilda, in his capacity as General Manager, is duly authorized to enter into a grant agreement between Norwich Public Utilities and the State of Connecticut Department of Transportation for the purchase of alternative/clean fuel vehicles and/or diesel retrofit technologies (FHWA Project No. CM-000R(652) State Project No. 170-3019.

b) Obligor Resolution for Kansas State Bank Equipment Lease. Secretary Remondi, seconded by Commissioner Goldman moved to approve the following Obligor Resolution for the Kansas State Bank Equipment Lease. Unanimously approved.

**OBLIGOR RESOLUTION**

**Whereas**, the City of Norwich Department of Public Utilities (the "Obligor") is the municipal utility department for the City of Norwich; and

**Whereas**, Chapter XII, Sec. 2 of the Charter and Related Laws of the City of Norwich (the "Charter") places the Obligor under the jurisdiction of the City of Norwich Board of Public Utilities Commissioners (the "Governing Body of Obligor"); and

**Whereas**, the Governing Body of the Obligor does hereby certify that John F. Bilda, General Manager, is a duly authorized officer of the Obligor; and

**Whereas**, Chapter XII, Sec. 11 of the Charter provides authority for the Governing Body of the Obligor to allow its duly authorized officers and employees to enter into leases, contracts or agreements on behalf of the Obligor; and

BE IT RESOLVED by the Governing Body of Lessee as follows:

1. **Determination of Need.** The Governing Body of Lessee has determined that a true and very real need exists for the acquisition of the Equipment described on Exhibit A of the Government Obligation Contract dated as of August 22, 2011 between City of Norwich, Connecticut (Department of Public Utilities (Obligor) and Kansas State Bank of Manhattan (Obligee).
2. **Approval and Authorization.** The Governing Body of Obligor has determined that the Contract, substantially in the form presented to this meeting, is in the best interests of the Obligor for the acquisition of such Equipment, and the Governing Body hereby approves the entering into of the Contract by the Obligor and hereby designates and authorizes the following person(s) to execute and deliver the Contract on Obligor's behalf with such changes thereto as such person(s) deem(s) appropriate, and any related documents, including any Escrow Contract, necessary to the consummation of the transaction contemplated by the Contract.

**Authorized Individual(s):** John F. Bilda, General Manager

(Printed or Typed Name and Title of individual(s) authorized to execute the Contract)

Item 5. Financial Report. Steve Sinko updated the Board on NPU's August financial statements. Informative.

Item 6. Strategic Presentations.

- Regional Water Planning. Mark Decker updated the Board on NPU water supply initiatives. Informative.

- Natural Gas Distribution Integrity Management Program (DIMP). Dave Poore presented the Board with information on DIMP. Informative.

Vice Chairman Boisclair, seconded by Secretary Remondi moved to recess the Board Meeting at 7:28 p.m. and enter into the Sewer Authority meeting. Unanimously approved.

The meeting resumed at 7:33 p.m.

The order of business was changed to address Other Business prior to entering into Executive Session.

Item 8. Other Business.

- Combustion Turbine Update. Mark Green updated the Board on the status of NPU's combustion turbine repair. Informative.

- Legislative Testimony on Storm Irene Response. General Manager Bilda discussed NPU's legislative testimony with the Board. Informative.

- LIHEAP Funding. Kerri Kemp and General Manager Bilda discussed cuts to LIHEAP funding with the Board. Informative.

- Mike Hughes updated the Board on the Natural Gas Expansion Bond. Informative.

- Chris LaRose updated the Board on the algae bloom at the Deep River Reservoir.

Informative.

Item 7. Executive Session. Vice Chairman Boisclair seconded by Commissioner Demicco moved to enter into Executive Session at 7:33 p.m. to Discuss Confidential Trade Secret & Commercially Valuable Confidential or Proprietary Information Not Subject to Inspection or Public Disclosure Pursuant to Section 1-210[5] and 7-232a of the CT General Statutes. Unanimously approved. General Manager Bilda and staff member Chris LaRose were asked by the Board to stay for the purpose of providing proprietary information.

The Board arose from Executive Session at 7:58 p.m.

There were no votes taken during Executive Session.

Item 9. The next Regular Meeting is scheduled to be held on Tuesday, October 25, 2011.

Secretary Remondi, seconded by Vice Chairman Boisclair moved to adjourn the Meeting at 8:01 p.m.

Attest:

Alan Remondi  
Secretary